

BGCC Committee Meeting: Minutes 15th October 6.05pm

1) Attendance: Jeremy, Dom, Richard, Robert, Bob, Tony, Margi, Patricia
Apologies: Helen, Laura, Larissa, Trent

2) Minutes of the last meeting:

Decision: Minutes of the September 2019 meeting be agreed to

Proposed: Bob Seconded: Dom

3) President's report – BGCC is a much more complex club than the many others I've been involved in. Special thanks to Bob for his efforts in: preparing a budget, organising LED lights, Operational grant increase, Sport & Rec Grant, Public Officer annual returns and more. Also to Margi – the Sunday coaching was well attended. The Canoe Polo Invitational is on this weekend, I was unaware of this event – we need to work on the information flow between disciplines. Good luck to our teams.

4) Treasurer's report – Electricity Invoice: Water Invoices \$901.18, GU money \$450 rec Caps Invoice \$1108.80, ACTEWagl invoice \$240.35 Trent sent in the monthly report. attached

5) Correspondence

In - ACTEWagl invoice; Requests for support on Lake Swim

Out – email to Peter Tate PNSW re new committee, Annual Return, ACT Govt grant increase

6) From Previous Meeting:

- **Club Direction** - not specifically discussed – many individual topics covered
- **Budget** – while Bob's budget has many 'guesstimates' it gives a good picture, actual figures will go in as we get them, will be sent out to committee and convenors regularly to update. Revenue \$65k Expenditure \$50k,
- **Grants** – possible (CSRDP) grant, Development Grant – will require ideas on \$ for \$ sports grant, might include paddles, gym equipment, erg. Consumables not included
- **Erg Purchase** – has been assessed by committee and coaches and agreed that the club will purchase

Decision: that the club purchase Erg for \$900

Proposed: Margi

Seconded: Patricia

Agreed to

7) **Convenor Reports**

- **Wednesday Evening Paddle** - we need to update our annual subscription for Webscorer at US\$100

Decision: Tony will purchase the Annual Subscription to Webscorer for \$US100 & will be reimbursed by the club		
Proposed: Patricia	Seconded: Margi	Agreed to

Tony and Margi proposed that the Wednesday Evening Paddle will consist of Time Trials and Paddle to Fitness which links in to the Sunday Coaching sessions – PaddleFit. Hoping a change of name and the introduction of shorter distances if required, ie to the Hospice and back or the the bridge and back & getting away from the focus on ‘racing’ will appeal to many of our more recreational paddlers. Build up fitness, practice technique, opportunity for more interaction with other club members. Socialising after should be a big part of the evening, however, running the BBQ each week is too difficult so supplying cheese & bikkies, or other easy nibbles and BYO wine or beer should be trialled instead.

- **Marathon** – Richard requested that the club looks at succession planning for convenors and other committee members. He wasn’t sure what the duties of his position actually consisted of. Did it include the 24 Hour or the Bash? He will talk to Russell (predessor) for advise and the committee. We will need to write up some Job Descriptions.
Richard will also talk to Margi regarding the Portage round which we have next year.
 - **Canoe Polo**
 - **Coaches Rep**
 - **Boat Capt** – Have had a request for a prospective member to store an inflatable Hobie in the shed. As it would be too short for boat racks, it was suggested they could store it in its bag on the storage racks at the rear of the shed. \$100pa vs \$175 for kayak storage. Other Membership fees and conditions need to be the same as general – use 25 times a year, 3 months before key application etc. Robert will reply if they get back to us.
 - **Membership**
 - **Safety**
- 8) **Boat Shed** – Once ACTEWagl arrange a date for the LED’s, we will need to have members available to remove boats and replace. Would be a good time to rearrange some kayaks, both club and private, ie those members who still haven’t paid fees will have boats stored in the higher positions. Will also need Scott H to assist with an audit.
Patricia to purchase new mops and cleaning supplies to make bathroom and toilet cleaning easier. Also put up a ‘roster’ so dates of cleaning and volunteers can be noted
- 9) **Key Requests** – None. Bob has 28 people who have keys who have not currently rejoined, he is chasing them up. He proposed that for next financial year, we have the yearly fee for keys at \$75 however, if not renewed by end August this will increase to \$95. Will look at that for next year.
- 10) **Other Business**
- **Utilities**, Electricity approx. \$3000pa, should we contact Mastaflow to check meters? As ACTEWagl are coming in to replace lights to LED’s we will

request if they can do an electric audit first, including if we can run radiant heaters, see below.

As part of reducing costs the committee asked Dom to check out costs and suitability of radiant heaters for both the mens bathroom and the meeting room.

- **LED lights**- free replacement of all our fluro's except lights in the kitchen area – these will cost \$80 to replace.

Decision: That the club accept the offer of ACTEWagl to replace current lights with LED's and pay \$80 to replace those in the kitchen (which are not included in the program)

Proposed: Bob

Seconded: Robert

Agreed to

- **Coaching sessions** – Margi's coaching sessions – to be known as PaddleFit, well attended, many new members.
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- **First Aid Course** – As we have several coaches needing to update their First Aid, Patricia has started advertising – need 8 – 10 minimum. Jeremy questioned why we subsidise the cost for club members, as many who have done the course in the past don't contribute to the club in any voluntary way or regularly take part in events. It was originally put in place as a Risk Minimisation strategy, so there would always be members around who are trained. Discussion around making attendance at events ie 24 Hour, Bash etc for subsidy compulsory although we would still be required to have an official First Aid Officer, ie St John's, etc. Revisit for next course.
- **Convenors/coaches Training Fund** – Margi asked the committee consider putting aside \$10 per member for use by convenors/coaches, for items other than boats, which would benefit paddlers. *Working on 280 members = \$2800, canoe polo members 46 adults 14 juniors. We need to work out what these funds would be spent on and what the breakup will be between the disciplines.*
- **Renting out Club Boats** – the club has been approached by swimmers participating in the Sri Chimnoy Lake swim on 1st Dec. Previously boats were hired through Wetspot, now there are no other places to hire kayaks. We have between 5 & 7 plastic kayaks we could hire. After discussion, it was agreed that we advertise the Swim support as a club event – we currently have several club members helping out and require more – that way we can cover the people hiring our boats via PNSW Single Entry and charging them \$50. We will be taking the club trailer to the start and collecting boats at the finish. We will need to take credit card and licence details also.

11) Next meeting - Tuesday 19th November 6pm at the shed

12) Meeting closed 7.05 (with discussion continuing till 7.55pm)

